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**APPLICATION FOR PREMISES**

**PLEASE COMPLETE ALL SECTIONS AND RETURN TO THE ADDRESS ABOVE**

APPLICANT DETAILS

**Name & Address of Applicant** (If Application is relevant to a Limited Company, give details of the Registered Address).

Full Name

Position

Trading Name

Address

Post Code

Telephone (inc STD code)

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**Business Details** (Please tick relevant boxes)

Is the Proposed Business

(a) A New Business? [ ]

(b) An existing Company Expanding? [ ]

(c) An existing Company Re-locating? [ ]

(d) A Subsidiary of an Existing Company? [ ]

Trading Name (if known)

Registration Number (if applicable)

Legal Description of Company

(a) Sole Trader [ ]

(b) Partnership [ ]

(c) Limited Liability [ ]

(d) Co-operative [ ]

(e) Other (Please specify) [ ] .....

## BUSINESS DETAILS

### Nature of Business to be Conducted in the Premises

### Brief Details of Previous Knowledge/Experience

### Contact Address or Current Business Address

(This will be used for all Correspondence/Contact prior to occupation of the premises.)

Name

Address

Postcode

Telephone

How long in Business?

### Job Opportunities

	Number of Jobs
Currently Employed	[    ]
On moving into the premises	[    ]
Projected Jobs at the end of Year 3	[    ]

## BUSINESS PROCESS DETAILS

<b>Process</b>		
Does the Business process Involve any of the following?	Yes	No
(a) Noise pollution	[ ]	[ ]
(b) Air pollution	[ ]	[ ]
(c) Waste pollution	[ ]	[ ]
(d) Light Pollution	[ ]	[ ]
<b>If you have indicated the any of the possible effects of business process please outline your procedures/controls to minimise the effects.</b>		
<b>Waste Disposal</b>	(Please give details of the volume and description of any Waste materials together with the disposal method)	
<b>Type of Equipment to be installed and any other relevant information</b>		

**PREMISES DETAILS**

**Premises Requirements**

Estimated Size required Sq. Ft [ ]

Desired Date of Occupation [ ]

Number of parking spaces required [ ]

Hours of operation [ ]

Are reception services required? (please specify below) [ ]

Are Office services required? (please specify below) [ ]

Other (please specify below) [ ]

**Authorised Manager/Key Holder**

(Main Contact for Emergency Purposes)

Name

Home Address

Post Code

Telephone

Position in Business

**Second Manager/Second Key Holder**

(Secondary Contact for Emergency Purposes)

Name

Home Address

Post Code

Telephone

Position in Business

**REFERENCES**

<b>Bankers</b>	Name	Tel.
	Account Name	
	Account Number	Sort Code
	Address	
	Post Code	
<b>Accountants</b>	Name	
	Contact Name	Tel.
	Address	
	Post Code	
<b>Insurance Co.</b>	Name	
	Contact Name	Tel.
	Address	
	Post Code	
<b>Solicitor</b>	Name	
	Contact Name	Tel.
	Address	
	Post Code	
<b>Referee 1</b>	Name	Tel.
	Address	
<b>Referee 2</b>	Name	Tel.
	Address	

**PERSONAL DETAILS**

**Personal Details**

(Please give details for all Directors/Partners)

	Yes	No
Are you an Ex Steelworker	[ ]	[ ]
Are you currently Unemployed	[ ]	[ ]
Have any persons connected with the business ever been		
(a) Adjudged Bankrupt?	[ ]	[ ]
(b) Convicted of fraud?	[ ]	[ ]
(c) Associated with any company in Liquidation or receivership?	[ ]	[ ]

Where did you hear about Pentre Menter enterprise village?

If you are an ex-steelworker or have answered yes to any of the questions above please Give details below.

**DECLARATION**

**To the best of my knowledge the information supplied for this application is correct.**

**Signed**

**Date**

**Print Name**

**(BLOCK CAPITALS PLEASE)**

**Position in Company**